Dr. P. V. Surya Prakash, M.Tech, Ph.D
Principal

POLICY DOCUMENT

FINANCIAL SUPPORT to ATTEND FDPS / CONFERENCES / WORKSHOPS / SEMINARS / RESEARCH WORKS / PUBLICATIONS

INTRODUCTION:

Pydah College of Engineering gives utmost importance to the academic excellence of faculty members. In Order to encourage academic enrichment and capacity building of' faculty members, The Institution provides financial support to teaching staff of the college to attend academic programmes. like FDPs/ Research works / Conferences / workshops / seminars and Publication in the Technological field in the State, National & International levels and to obtain professional membership in the relevant fields. Faculty members are also encouraged to attend subject based refresher courses, training, short term programmes also.

OBJECTIVES:

- To encourage the teaching staff for presentation of research papers in conferences workshops.
- To support the teaching staff to avail opportunities for discussing developments in the recent technology.
- To interact with eminent academicians and scientists from research institutions to improve teacher's in - depth knowledge of subjects.
- To encourage teaching staff to join professional bodies and academic societies.
- To enhance their academic credentials in line with UGC expectations.

ELIGIBILITY:

- ➢ Major Categories for providing financial support:
- a) Teaching and learning related activities.
- b) Research and related activities
- c) Co-curricular and Extra- Curricular and professional development activities

- The Institute's regular teaching faculty will be eligible for financial aid. Financial assistance is given to attend FDPs/Workshops/seminars/conferences.

- Financial assistance is given for research projects and publications published in respective journals like SCOPUS / UGC Journals / SCI – indexed journals.

- Employees who are not joined on probation and other staff members who are otherwise eligible will be entitled to attend conference only on completion of twelve months of continuous the faculty members to attend conference will be determined up on their fulfilling the minimum requirement as below.

Academic Designation	Minimum Requirement
Professor / Additional Professor	Chair a session or present a paper or deliver a guest lecture
Associate Professor / Assistant Professor / Lecturer	Present a paper or deliver a guest lecture

PROCEDURE FOR APPLYING:

- The faculty members wishing to avail the financial support should obtain permission from the Principal and submit it to the principal office along with all the details, date / duration of the programme.

- All the papers must carry the name of Pydah College of Engineering along with the name of the author, Department and Institution.

- Teachers, who seek get financial aid for their Ph.D, must submit the Research work details to the Principal.

APPROVAL PROCEDURE:

- With the authorization of the Principal, the college accountant may release the funds, after receiving the relevant documents.

- The Institute —funded conference / seminar participation entitlements are subject to condition that there will not be any effect on the individual's availability for institutional academic activities.

- However, the first preference for faculty, who wish to attend for UGC, related conferences.

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